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Chief Leschi Schools

2021-2022 SCHOOL YEAR: IN-PERSON LEARNING

Chief Leschi Schools Buildings Safety Guide

The safety of our students and staff is our top priority. This guide serves to showcase the many ways we have adapted operational protocols for safety in our schools buildings.



message from **SUPERINTENDENT MARC BROUILLET**

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Chief Leschi Families,

After an unusual and challenging year, we are excited to have a full return of our students and a normal schedule for the 2021-22 school year. However, based upon the guidelines and current trends, we still have to operate with special protocols in place to ensure the safety and well-being of our staff and students.



Like last year, our incredible educators and school leaders care deeply for each of our students while they are on campus. Our number one priority is the health and well-being of our students and staff, and we do that by continuing to take steps in safeguarding the Puyallup Tribal Health Authority (PTHA) and the Tacoma-Pierce County Health Department guidelines. Please use this guide as a reference to how we have adapted our additional safety measures for our school community during this time.

We will continue to monitor the COVID-19 trends and follow the guidance from our PTHA, Tacoma-Pierce County Health Department, Tribal Council, and our school board.

We extend our deepest thank you for your generous support and understanding during this time. We look forward to welcoming back our Warriors after a much-needed summer break!

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Marc Brouillet

Marc Brouillet

OPERATIONAL PROCEDURES

General Health and Operational Protocols:

Students, staff, vendors, parents, and guardians, or guests will not be allowed on-site if they:

- Are showing symptoms of COVID-19.
- Have been in close contact* with someone who has confirmed or suspected COVID-19 in the last 14 days.

*Health care providers, EMS workers, and educational staff associates who wore proper personal protective equipment (PPE) are OK to attend.

All students, staff, volunteers, and guests must wear cloth face coverings in K-12 settings at all times.

Our staff has been trained in health and safety protocols for your site, including how to screen for symptoms, maintaining physical distance, wearing appropriate PPE, frequent cleaning and hand-washing and what to do if someone develops COVID-19.

Regular communication with families and staff emphasizes the importance of staying home when sick, physical distancing and hand hygiene will occur.

Professional Grade Air Cleaning:

We have installed professional-grade air cleaning that provides additional protections to staff and students by keeping the air filter in the classrooms and in small locations. Units will be spread throughout the campus buildings.

- Individually tested and certified to capture the most dangerous ultrafine particles.
- Deactivates mold, viruses, bacteria, and fungi.
- 5 stage gas and odor filter that removes heavy gas and odors.



STUDENT, STAFF AND VISITOR SCREENING

Health Screening at Student Drop-Off Area at School

- Thermometer screening will be done to identify a fever of 100.4°F or higher or a sense of having a fever.
- Verbal check and documentation of attestation none exist for symptoms for any of the following:
 - A cough
 - Shortness of breath or difficulty breathing
 - A sore throat
 - Chills
 - New loss of taste or smell
 - Muscle or body aches
 - Nausea/ vomiting/ diarrhea
 - Congestion/ running nose - not related to seasonal allergies
 - Unusual fatigue
 - Has any medication been used to reduce a fever before coming to school
- The individual must be excluded from the school site if the answer to any of the above questions is “yes.”
- Staff and students with any illness must return home with parent/family.



Health Screening for School Bus/Vehicle Transportation to School

Bus Assistant check for signs of illness/symptoms in students prior to boarding bus/vehicle each day at a.m. pick up location:

- Thermometer screening will be done to identify a fever of 100.4°F or higher or a sense of having a fever.
- Verbal check and documentation of attestation none exist for symptoms for any of the following:
 - A cough
 - Shortness of breath or difficulty breathing
 - Chills

STUDENT, STAFF AND VISITOR SCREENING

- New loss or taste of smell
- Muscle or body aches
- Nausea/vomiting/diarrhea
- Congestion/ running nose - not related to seasonal allergies
- Unusual fatigue
- Has any medication been used to reduce a fever before coming to school
- The individual must be excluded from the bus and school site if the answer to any of the above questions is “yes.”
- Students with any illness must stay home.

Health Screening at School Entry

Check for signs of illness for all students, staff, and visitors at entry day:

- Thermometer screening will be done to identify a fever of 100.4°F or higher or a sense of having a fever.
- Verbal check and documentation of attestation none exist for symptoms for any of the following:
 - A cough
 - Shortness of breath or difficulty breathing
 - A sore throat
 - Chills or New loss of taste or smell
 - Muscle or body aches
 - Nausea/vomiting/diarrhea
 - Congestion/running nose – not related to seasonal allergies
 - Unusual fatigue
 - Has any medication been used to reduce a fever before coming to school
- The individual must be excluded from the school site if the answer to any of the above questions is “yes.”
- Staff and students with any illness must stay home.



WHAT TO DO IF SOMEONE DEVELOPS SIGNS OF COVID-19

If a student or staff member develops signs of COVID-19, they will be separated from others, with supervision at a distance of six feet, until the sick person can leave. While waiting to leave school, the individual with symptoms will wear a cloth face covering or mask. The area will be cleaned and disinfected when cleared.

The person with symptoms should follow Department of Health guidance for what to do if you have symptoms for COVID-19 and have not been around anyone who has been diagnosed with COVID-19. Ask the employee or student's parent or caregiver to inform the school right away if the person is diagnosed with COVID-19.

If a student or staff member tests positive for COVID-19, the local health jurisdiction will be contacted and their guidance will be followed related to cleaning, quarantining, and closures that may be required.



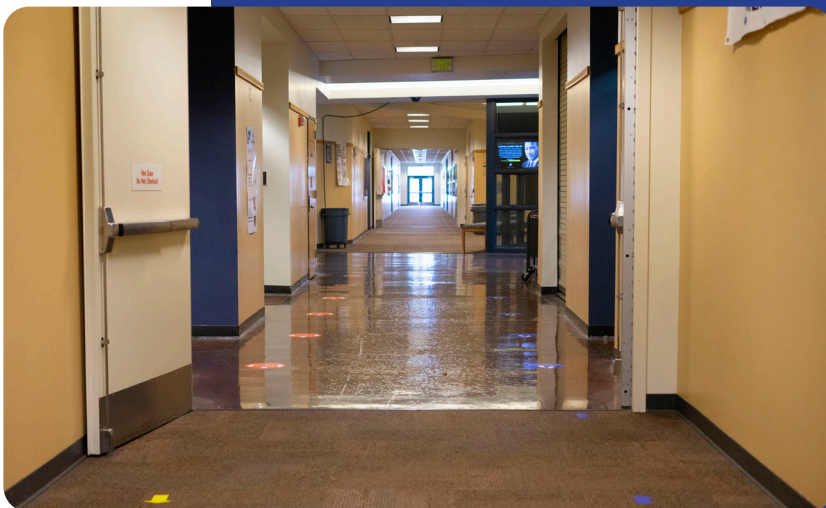
RETURNING TO SCHOOL AFTER HAVING SUSPECTED SIGNS OF COVID-19

A staff member or student who had signs of suspected or confirmed COVID-19 can return to the program when:

- At least three days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; **AND**
- At least 10 days have passed since signs first showed up. **OR**
- It has been at least three days (72 hours) since recovery **AND**
- A health care provider has certified that the student does not have suspected or confirmed COVID-19.

If a person believes they have had *close contact with someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They should not go to work, child care, school, or public places for 14 days.

(*“Close Contact” is defined as having been within 6 feet for over 15 minutes without a mask/face covering).



REDUCING TRANSMISSIONS GUIDELINES

Group Students

Keep students in groups with dedicated staff, and maintain consistency from day to day among groups where possible. Multiple groups of students may use the same facility as long as they are in limited contact with other groups.

Physical Distancing

Practice physical distancing (three feet) within each group of students as much as possible. Create space between students and reduce the amount of time they are close with each other.

Food Service

Students and staff will be educated to and encouraged to:

- Wash hands often with soap and water for at least 20 seconds.
- Children and adults should wash hands when they arrive at school, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing, and before leaving to go home.
- Children (and adults) will be taught not to touch their eyes, nose, and mouth with unwashed hands.
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash. Clean hands with soap and water or hand gel.



REDUCING TRANSMISSIONS GUIDELINES

Cloth Face Coverings

Wearing cloth face coverings help prevent the spread of COVID-19 and is required for staff and students. All students, volunteers, or guests must wear cloth face coverings at school.

For staff, cloth facial coverings must be worn by every individual not working alone at the location unless their exposure dictates a higher level of protection under Department of Labor & Industries safety and health rules and guidance.

Bus Transportation

Principles for COVID-19 prevention within school transportation are:

- Maximize outside air and keep windows open as much as possible
- Riders and staff members must wear a cloth face covering
- Clean and disinfect frequently touched surfaces
- Riders will be kept as far apart as possible on the bus



CLEANING AND DISINFECTING PROCEDURES

Buses/Vehicles

- Will be cleaned and disinfected after each use utilizing an e-Mister device or Clorox 360 and appropriate chemical disinfectant.

Cafeteria/Kitchen

- Counters, tables, and seating will be cleaned and sanitize before and after each group use.
- Entire area will be cleaned and disinfected at the completion of meal service utilizing an e-Mist device or Clorox 360 and appropriate disinfectant.

Classrooms

- Will be cleaned and disinfected each night utilizing a Clorox 360 and appropriate chemical disinfectant.
- Whenever possible, will be vacuumed daily (when children are not present).

Hallways/Common Areas/Rest Rooms

- Will be cleaned and disinfected hourly utilizing an e-Mist device and appropriate chemical disinfectant.
- Will be cleaned and disinfected each night utilizing a Clorox 360 and appropriate chemical disinfectant.

Shared Hands-On Teaching Materials

- Hands-on materials will be cleaned and sanitized often and after each use.
- Shared teaching materials will be limited to those that can easily clean and sanitize or disinfect.



ELEMENTARY PROTOCOLS

BREAKFAST/LUNCH:

- As students enter the building, staff will dispense hand sanitizer in student's hands and hand a sack breakfast meal to student.
- Student will proceed straight to their classroom.
- Teacher will meet student at the classroom and direct them to their designated seat where student will eat their meal. Student will remain seated 100% of the time they are eating. They will be masked always except for while eating.
- During lunch, staff will dispense lunch and students will eat in their classrooms.
- When student is finished eating, they are directed to re-mask immediately, clean up, use disinfectant wipe to clean desk, wash hands and then provided an activity at their seat.

CLASSROOM

- Student will remain masked at all times. Teachers will ensure students are physically distanced.
- Teacher will follow the schedule provided.
- Students will be taught to use disinfected wipe to clean their desk/space used if they transition to small groups within the classroom or within grade band.

RESTROOM USE

- If the classroom has a restroom, it will be used. If for some reason the student must use all-school bathroom, only one student will be permitted to leave the class at a time with a pass.
- Student will enter the restroom, Go-Flush-Wash and return to their classroom

immediately.

HALLWAY TRANSITIONS

- All students and staff must be prepared to move swiftly when exiting the classroom.
- Students will maintain physically distant as they enter the hallway and will do so in class order.
- Staff will ensure that students are moved swiftly to and from outside or to loading zone for buses.

PLAYGROUND

- Mask/shield must always be worn.
- Use hand sanitizer before and after using the play equipment.
- Students assigned to an activity zone for the recess period which rotates to new zones daily.
- Clearly marked spot for active players, with separate marked sports for students waiting to enter a game.



SECONDARY PROTOCOLS

STUDENT ARRIVAL

Parent Drop-Off

- Parent will drive up based on path in map and roll down window or open door where student is seated.
- Staff member will approach vehicle verify the student is masked, temperature check student and ask health check questions.
- Once student is cleared, they walk into building.

BUS PICK-UP/ARRIVAL AT SCHOOL

- Bus driver will arrive at stop.
- Bus monitor will verify the student is masked.
- Prior to entering bus monitor will check temperature of student and ask health check questions. When cleared, student will enter bus and sit in designate seat.
- Once bus arrives at school, student will be directed to walk off bus and directly into secondary building.

Student Drivers

- Student will park their vehicle.
- Staff member will approach the vehicle and verify that the student is masked, temperature check student and ask health check questions.
- Once student is cleared, they walk into building.

BREAKFAST

- Students will enter the Four Seasons after having their temperature taken.
- Students will report to one of two locations:
- If students want to eat breakfast, they will enter the cafeteria, grab their food, and sit at marked student space or they will head to the big gym.

- Students will remain in their seat for the duration of eating.
- Students will clear their space and sanitize their hands.
- Students may then transition to the Big Gym in preparation for circle.
- Students should remain three feet apart.

LUNCH

- Students will enter the Four Seasons while following all schoolwide behavior expectations and maintaining three feet social distancing.
- Students will enter the cafeteria, grab their food, and sit at a marked student space.
- Students will remain in their seat for the duration of eating.
- Students will clear their space and sanitize their hands.
- Students go directly to their next class at dismissal from lunch.

CLASSROOM

- Student will remain masked at all times. Teachers will ensure students are socially distanced.
- Teacher will follow schedule provided.
- Students will be taught to disinfectant wipe their desk/space used if they transition to small groups within the classroom or at the end of class to ensure sanitation for the following period.

RESTROOM/BOTTLE REFILL USE

- Bathrooms will be closed during passing periods and before/after school to avoid common congregation areas.
- When the student must use the all-school bathroom, they will be given a hall pass. Student will go directly to the bathroom where a hall monitor will be stationed.

SECONDARY PROTOCOLS

- Student will enter the restroom, Go-Flush-Wash and return to their classroom immediately.
- Water fountain is only used to refill reusable water bottles via the bottle spout.

NURSE

- Student will notify their teacher if they need to see the nurse.
- Teacher will call the nurse to determine availability and protocols
- Students will be given a hall pass.
- Students will follow all Covid-19 protocols for the hallway.
- Students will go only to assigned locations.

DEPARTING HOME

Parent Pick Up:

- Designated staff will arrive to staging area in front of secondary with radio at 3:30 p.m. to prepare for parent arrival.
- Parents will pull up to designated area and notify designated staff what student they are picking up.
- If student is not already outside in socially distance waiting area, they will use radio to call front office staff.
- If an alternate pickup person has arrived to pick up a student staff will ask for person to hold up ID and read name over radio to office staff to confirm they are an authorized pickup person.

BUS DEPARTURE/LOADING

- Teacher will gather students in class in a socially distanced line by bus route. They will be prepared to walk out of their room at the designated time.

- Classes will not be allowed to stop and wait at any time. All classes must be in motion and head directly to the big gym.
- Teacher will follow the class next door to their room in a swift, orderly, socially distanced fashion to big gym.
- Students will be disbursed in big gym to their bus route number and socially distance in their group.
- Students will load buses immediately and sit in their designated seat.



COVID TESTING PROGRAM

In collaboration with the Washington State Department of Health, Chief Leschi is participating in a state-funded effort to provide voluntary COVID-19 testing that will be incorporated into our existing school building plans to further help contain the virus, protect our communities, and keep students and staff safe and healthy whether they are distance learning or in-person.

Here is how the voluntary testing protocol will work: (1) daily symptom and exposure check, (2) free and easy same-day COVID-19 testing, (3) an outbreak response plan, (4) contact tracing, and (5) isolation or quarantine.

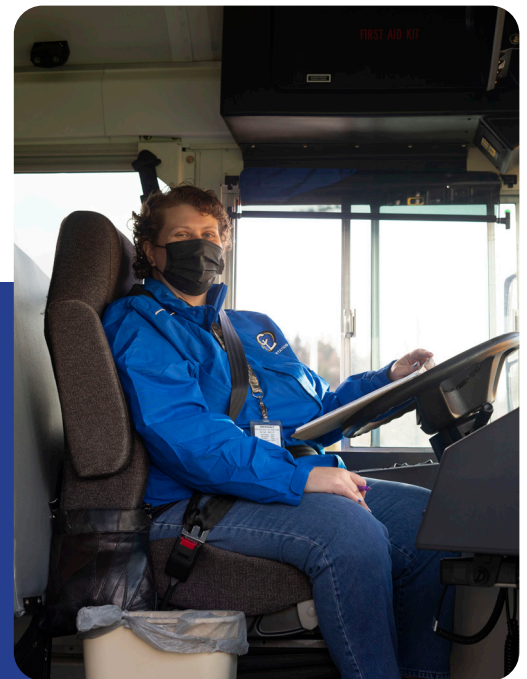
- **Infection prevention protocols:** Our school is already implementing several layers of protection to mitigate COVID-19 transmission and prevent infections. These include wearing face masks, social distancing, improved ventilation and air filtration, improved cleaning and disinfection, adjustments to foot traffic patterns, hybrid scheduling and cohorts to reduce the number of contacts.
- **Symptom check and report:** We are asking everyone-- teachers, staff, students and families-- whether you are teaching and learning at home or at school, to complete a daily symptom and exposure check. We will be doing a thermometer screening at entry into buildings and verbal and documentation of attestation at bus and school building entry. Symptoms include a fever of over 100.4°F, cough, shortness of breath or difficulty breathing, new loss of taste or smell, fatigue, headache, muscle or body aches, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea (2 or more loose stools in 24 hours). Exposure means that you have had contact with someone who has had COVID-19 in the past 14 days. People who report symptoms or exposure screen in to the free and easy testing process.
- **Voluntary testing:** Teachers, staff, students, and members of their household who show symptoms or have been exposed to someone with COVID-19 will be referred to get a free test that day. We will also provide free testing to teachers and staff who do not have symptoms at regular. If the test is positive, they will be asked to isolate for at least 10 days and until symptoms have resolved. If the test is negative, they will be asked to isolate until symptoms have improved.
- **Oral swab tests:** We're partnering with a company called Curative, which uses painless oral swab test kits. With these kits, you collect your own sample under the observation of a trained test administrator, Curative will train people designated by the school to hand out and collect the test kits, samples are sent to their lab daily, and they will provide results within **48 hours** from when you take the test.

COVID TESTING PROGRAM

- **Outbreak response:** When a positive case is identified, Chief Leschi will activate its outbreak mitigation testing plan, offering free and easy testing to everyone who has had contact with a person who has tested positive for COVID-19. All of these contacts will be asked to quarantine for 14 days, regardless of the test results, in order to prevent further household or community transmission (note that we are being extra cautious in requesting a quarantine period longer than the 10-day CDC guideline).
- **Contact tracing:** As usual, every positive case will be reported to the Puyallup Tribal Health Authority for case investigation and contact tracing, in order to prevent further transmission.

This testing protocol fits into our larger strategy to contain and control the virus, and all of our protocols are fact-based. [Please see our school building Continuous Learning 3.0 plan here.](#) We are still asking everybody in our community to mask up, wash their hands, avoid crowds, and watch out for symptoms. Each precaution we take is like an added layer of protection, and when used together, they dramatically decrease the risks.

Our goal is to put the best possible strategies in place so that our teachers, staff, students and families feel safe, protected, and comfortable focusing on teaching and learning—and so our students can get the great education they deserve.



COVID TESTING PROGRAM: FREQUENTLY ASKED QUESTIONS

Q: Why should I get tested?

COVID-19 testing is a critical part of breaking chains of transmission so that we can find the virus and contain it before it spreads to anyone else. Anyone with symptoms or exposure to an individual who has tested positive for COVID-19 should get tested. By offering COVID-19 testing through schools, we can make sure that every member of our community who wants a test can get a test, for free, using a painless oral or nasal swab to collect a sample that is mailed to a lab that will return results in about 48 hours. Getting tested is one thing that you can do to help protect the people in your community.

It's important to use the daily symptom and exposure check to make sure that people with symptoms, even mild ones, are not putting others at risk by coming to school or work. Getting tested at the first sign of symptoms or exposure means that a person with a negative COVID-19 test (and no exposure to someone with a positive COVID-19 test) can return to school or work in 24 hours and as soon as their symptoms improve.

Q: When should people get tested? Should we wait to allow for the 3-5 days that public health guidance says it takes for the virus to incubate and show up in a test?

Individuals should get tested on the first day of symptoms or the day of notification of exposure to a person who has tested positive for COVID-19. By the time symptoms show up, the virus has likely had time to incubate, and test results should be reliable. If you are notified of exposure, there may be a lag time between when your close contact becomes aware of their COVID-19 status and when you are notified, so you may want to test as soon as you can after notification and again 3-5 days later.

Q: How will schools determine who gets tested? How often will people have to get tested?

All testing is voluntary. Free and easy COVID-19 tests will be available on-demand to any teacher, staff, student, or member of a student's household showing any symptoms on the CDC list.



COVID TESTING PROGRAM: FREQUENTLY ASKED QUESTIONS

Q: What are the symptoms of COVID-19?

The CDC list of symptoms includes: fever (over 100.4°F), cough, shortness of breath or difficulty breathing, new loss of taste or smell, fatigue, headache, muscle or body aches, sore throat, congestion or runny nose, nausea or vomiting, diarrhea (2 or more loose stools in 24 hours).

Q: Why should we start a COVID-19 testing program now? Can we just wait for the vaccine?

Our priority is to make sure students and teachers can feel safe in the classroom as soon as possible. We know that the production, delivery, and vaccination of everybody in our community will take some time.

Q: Why is our school community participating in this COVID-19 testing program?

We believe that safe, in-person learning is a priority—it's better for students, it's better for teachers, and it helps parents get back to work—and while it may be difficult, it's a challenge that we can solve. We want our teachers and students to have the opportunity to do their best teaching and learning.

Q: How does the testing program work? What's involved?

The program to slow the pandemic and control the spread of COVID-19 in schools and communities includes several steps: 1) daily symptom screening and report, 2) free and easy COVID-19 testing, 3) outbreak response, 4) contact tracing, and 5) isolation (keeping someone who is infected with the virus away from others, even in their home) or quarantine (keeps someone who might have been exposed to the virus away from others).

Symptom check: School districts encourage everyone to complete a daily symptom and exposure check. Teachers, staff, students, and families will be asked to report anytime they have any symptoms of COVID-19 or have been exposed to a person with a confirmed case. People who report symptoms or exposure are given immediate information about the free and easy testing process.

Voluntary testing: Teachers, staff and students who show any symptoms or have been exposed to someone with COVID-19 will be referred to a testing site, where they can get a free test that day. If the test is positive, they will be asked to isolate for at least 10 days and until symptoms have resolved. If the test is negative, they will be asked to isolate until symptoms have improved.

COVID TESTING PROGRAM: FREQUENTLY ASKED QUESTIONS

Nasal swab tests: The WA Department of Health has partnered with a company called Curative, which uses painless nasal swab test kits. Individuals can collect their own sample under the observation of a trained test observer. Curative will train people designated by Chief Leschi to hand out and collect the test kits, samples are sent to their lab daily (they provide results within 48 hours from when you take the test).

Outbreak response: When a COVID-19 positive case is identified, Chief Leschi will activate its outbreak mitigation testing plan, offering free and easy testing to everyone who has had contact with the COVID-19 positive person. All of these contacts will also be asked to quarantine for 14 days, per DOH guidance, regardless of test results to prevent further household or community transmission.

Contact tracing: As usual, every positive case will be reported to the local health jurisdiction for case investigation and contact tracing to prevent further transmission.

Q: Do I have to pay for the test? Do I need insurance?

Testing is free, there is no out-of-pocket cost or co-pay.



COVID TESTING PROGRAM: FREQUENTLY ASKED QUESTIONS

Q: What happens when a member of the school community tests positive? What about a negative test result?

Teachers, staff and students who show any symptoms or have been exposed to someone with COVID-19 will be referred for testing site, and results will be entered into Curative's tracking system.

If the test is positive and the individual has not had any COVID-19 symptoms, they will be asked to isolate for at least 10 days from the date of their COVID-19 positive test and until any new symptoms have resolved. If the individual tests negative and has not been exposed to someone with a positive COVID-19 test, they will be asked to isolate for at least 24 hours and until symptoms have improved. Please refer to the DOH's guidance for more details.

When a positive case is identified, Chief Leschi will activate its outbreak mitigation testing plan, offering testing to everyone who has had contact with the person who has tested positive for COVID-19. All of these close contacts will also be asked to quarantine for 14 days, regardless of the test results, to prevent household or community transmission.

As usual, every positive case will be reported to the local health jurisdiction for case investigation and contact tracing to protect the community and prevent further transmission.

Q: Who's paying for this? Where does the money come from?

Washington State Department of Health will cover the costs for testing of people with symptoms and close contacts.





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Chief Leschi Schools